

Covenant Heights Camp and Retreat Center Summer Staff Reference Form

NAME OF APPLICANT: _____ POSITION: _____

PHONE: () _____ EMAIL: _____

The person named above has applied to serve on summer staff at Covenant Heights Camp and Retreat Center in Estes Park, Colorado.

The staff of Covenant Heights is a vital ingredient to our ministry. We strive to choose qualified people who love the Lord, Jesus Christ, and want to share His love with children. Each position requires hard work and a willingness to serve in many capacities. Please fill out the following questions as honestly as you are able and mail it to us, using the envelope provided by the applicant. **Note:** If you are unsure about how to answer a question, feel free to leave it blank. Covenant Heights Camp and Retreat Center thanks you for your time to assist us in our ministry!

AUTHORIZATION Applicant - Please sign and date before handing out this reference form.

I hereby authorize _____ to provide Covenant Heights Camp and Retreat Center with the information requested. I release him/her from all liability in the giving of this information. I also give up my right to view this form upon completion.

Signed: _____ Date: _____

1) How long have you known the applicant? _____ Relationship to applicant: _____

2) How well do you know the applicant? ___ Very Well ___ Well ___ Casually

In the following questions, please check the one that best describes the applicant:

3) CHRISTIAN WITNESS

- faith evident in entire life
- faith is an important part of life
- faith is evident
- faith is sometimes part of life

7) LEADERSHIP

- a natural leader
- leads when called upon
- more inclined to follow than lead
- negative influence

4) COOPERATION WITH OTHERS

- deeply sensitive to others needs
- usually cooperative with others
- cooperates when convenient
- difficult to work with

8) JUDGEMENT

- consistently makes wise decisions
- puts good thought into decisions
- puts a little thought into decisions
- hasty or indecisive (please circle one)

5) INTEGRITY

- consistently trustworthy
- generally honest and true
- may stretch the truth a bit
- questionable

9) RESPONSIBILITY

- follows through and gives 110%
- follows through and gets things done
- is sometimes reliable
- does not follow through; lazy

6) EMOTIONAL STABILITY

- exceptionally stable and consistent
- well balanced in most situations
- usually well balanced
- moody or emotionally inconsistent

10) COMMUNICATON

- excellent in both speaking and listening
- good speaker, needs work on listening
- good listener, needs work on speaking
- has difficulty speaking and listening

11) If you had a child of camp age, how would you feel about having him/her spend the week with the applicant...

	Positive	Comfortable	Not Sure	Concerned
a. as a camp service staff person?	_____	_____	_____	_____
b. as a camp counselor?	_____	_____	_____	_____
c. as a role model?	_____	_____	_____	_____
d. as a spiritual teacher?	_____	_____	_____	_____

12) To the best of your knowledge, describe the applicant's relationship with God.

13) What makes this applicant stand out among others? _____

14) In what areas does the applicant need to be encouraged to grow? _____

15) I would... highly recommend the applicant for the position he/she listed on the front
 recommend the applicant for the position he/she listed on the front
 recommend the applicant with reservations
 not recommend the applicant

15) Please explain your answer to the previous question. _____

16) Please provide any additional comments you feel would help us in considering this applicant.

17) May we contact you by phone if we would like more information? yes no

PRINTED NAME: _____ PHONE: (____) _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____
SIGNATURE: _____ DATE: _____

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